



THE POTTER'S VILLAGE VOLUNTEER PROGRAM

This is a volunteer program being run directly by The Potter's Village. It excludes all third parties. This means that patrons of this program shall deal directly with the Administration of The Potter's Village.

Volunteering at The Potter's Village has been grouped under the following departments:

- Projects
 - Building
 - Farm
 - Bakery
- Home Care
- Education

Volunteers are expected to affiliate themselves with at least one department of their choice.

REGISTRATION:

An amount of GH¢600 is paid, and it includes the following:

- Airport Pick-up
- Focal Persons fee
- Orientation (Including Volunteers Handbook).

DONATION MONEY:

An amount of GH¢400 shall be paid as part of your contribution to the welfare of the children. This money shall be used to support the day-to-day running of the home, e.g. Food, fruits, water, etc.



IN-COUNTRY SUPPORT:

An amount of GH¢ 200 is paid to assist management deal with matters that directly affect the welfare of a volunteer. This is a one-time payment which will last until your departure.

NOTE: Monies for Registration, Donation money and In-Country Support have to be paid 2 clear weeks before arrival.

BUDGET

This document is to give you a fair idea of how much it costs to volunteer at The Potter's Village. The fee covers rent, feeding & utility, etc. Please note that the amounts are for informational purposes only. They are subject to changes depending on the prevailing foreign exchange rate. Please confirm with us before any travel arrangements are made.

Here is the breakdown of the budget:

Rent, Utility and Maintenance

Feeding

Length of stay	Amount	Amount
	GH(¢)	GH (¢)
One week	600	460
Two weeks	1080	800
Three weeks	1670	1100
One month	2151	1440
Two months	4200	2880



Three months	6200	4320
Four months	8400	5760
Five months	10,500	7200
Six months	12,600	8640

Note:

- *All monies stated herein are to be paid into Potter's Village bank accounts 2 clear weeks before start of volunteering programme. All transaction charges (where applicable) should be borne by volunteer. Proof of payment can be sent via email to thepottersvillage2@gmail.com Alternative arrangements can be agreed for monies to be paid within 24 hours on arrival at The Potter's Village. (Focal person would speak with you about this please)*
- *This is to enable the organization prepare adequately for your arrival, comfortable stay and experience.*
- **Feeding:** Every volunteer will be given three square meals (with fruits). We can make arrangements for special meals upon request at a fee.
- **Rent, Utilities and Maintenance:** This bill is a merged one where utilities include Water, Light and Maintenance.
- Donation money: amount paid excludes any funds raised to support the Home or a project.

Thank you.

Signed:

Deputy Managing Director/International Links Coordinator

(Jan. 2025)